

## Risk assessment

|                                       |   |                         |                                       |   |            |
|---------------------------------------|---|-------------------------|---------------------------------------|---|------------|
| Name of activity, event, and location | General management and coordination of Young People at Milldale | Date of risk assessment | 17/05/2023                            | Name of person doing this risk assessment | Chris Wood |
|                                       |   | Date of next review     | 16/05/2024, or earlier as appropriate |   |            |

| What hazard have you identified?<br>What are the risks from it?   | Who is at risk?  | How are the risks already controlled?<br>What extra controls are needed?  | What has changed that needs to be thought about and controlled?   |
|---|--|---|---|
| <p><b>A hazard</b> is something that may cause harm or damage.<br/><b>The risk</b> is the harm that may occur from the hazard.</p>                    | For example:<br>young people,<br>adult volunteers,<br>visitors | <p><b>Controls</b> are ways of making the activity safer by removing or reducing the risk.<br/>For example, you may use a different piece of equipment or you might change the way you do the activity.</p> | <p>Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p> |
| Behaviour - Risk of over excitement   | All Present  | Everyone to follow section code of conduct that sets clear expectations and behaviour standards.  |   |
| Emergency aid   | All Present  | <p>A qualified first aider will be present throughout the activity.</p> <p>A first aid kit will be on site during the activity.</p>   |   |
| <p>Hazard - arrival and pickup, cars driving near to YP and adults</p> <p>Risk - injury/death</p>   | Young People & Adults  | Leaders to segregate YP away from the area where cars will be driving, turning etc. On collection. YP only to 'released' to the cars once they are all stationary.  |   |
| <p>Hazard - lost young persons</p> <p>Risk - injury/death</p>   | Young People   | Head count at start of meeting and at regular intervals. For wide game type activities, leaders will be stationed in boundary positions so YP cannot go outside of approved areas.                          |   |
| <p>Hazard – issues while transferring YP from car park to main field and back again at the end of the meeting.</p> <p>Risk – injury, getting lost</p> | Young People & Adults  | YP to be briefed to walk (or run) down main drive behind at least one leader and in front of others, leaders to ensure no drifting away from main path.   |   |

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

UKHQ template published May 2023

## Risk assessment

|  |                                  |  |  |
|--|----------------------------------|--|--|
| <p>Hazard – Toilet visits</p> <p>Risk – injury, getting lost</p>   | <p>Young People</p>              | <p>YP will be encouraged to use the toilets at home, before travelling to site, however toilet visits will be offered at set times as needed. Children will be directed to the toilet block where a leader will be present (outside) to ensure kids are ok, not locked in cubicles etc, but also remaining safe, i.e no splashing water on the floor which would make surfaces slippery for the next person.</p> <p>Leader to send YP back directly to main activity area in batches to avoid any wandering off.</p> |  |
| <p>Hazard – issues while transferring YP from main field to chapel and back again</p> <p>Risk – injury, getting lost</p> | <p>Young People</p>              | <p>YP to be briefed to walk (or run) across field behind at least one leader and in front of others, leaders to ensure no drifting away from main path.</p> <p>YP to be briefed to walk over the bridge, and to do this without any 'messaging around' near to the riverbanks'</p> <p>YP to be briefed to walk from bridge to chapel (and back again) and not run due to uneven surfaces and roots</p>   |  |
| <p>Hazard – issues during investitures</p> <p>Risk - injury</p>  | <p>Young People &amp; Adults</p> | <p>YP to stand on even surfaced areas where possible.</p> <p>YP to be kept engaged throughout ceremony to ensure no fidgeting, leading to trips/falls.</p> <p>Ensure that surfaces are clear so that YP being invested can approach leaders without risk of tripping etc</p>   |  |

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

UKHQ template published May 2023

